



Property Management Referral Agreement

Referring Firm Information

Firm Name _____ License # _____

Broker Email _____ Phone # _____

Agent Name _____ License # _____

Agent Email _____ Phone # _____

Firm Address _____

Receiving Firm Information

Firm Name: NOVA Rental Property Management Inc.

License # 0226036830

Broker: Pinyo Bhulipongsanon

License # 0225210033

7802 Elba Rd, Alexandria, VA 22306

pinyo@novarpm, 571-969-6514

Owner Information

Owner Name _____

Address _____

Email _____ Phone # _____

Referral Protection Guarantee

Purchase and sales inquiries from referred Owner **WILL ALWAYS** be directed back to the Referring Broker/Agent. NOVA Rental Property Management Inc. will proactively recommend the Referring Broker/Agent for any purchase or sales business from the identified Owner above.

Compensation and Payment

In the event, NOVA Rental Property Management Inc. receives a commission or other payment for services rendered in connection with a real estate transaction consummated involving the Referred Client within **ONE YEAR** of the date this Referral Agreement is entered into (both parties have signed), Referring Broker/Agent will be entitled to a referral fee, and NOVA Rental Property Management Inc. agrees to pay said referral fee as follow:

- **LEASING REFERRAL:** If the referred Owner lists a property for rent, we will pay a referral fee of 25% of the monthly rent upon a tenant taking possession of the property.
- **PROPERTY MANAGEMENT REFERRAL:** If the referred Owner signs a Property Management Agreement, NOVA Rental Property Management Inc. will pay the first TWO months of the Property Management fee collected to the referring Broker/Agent.
- **LEASE RENEWAL FEE:** If a Lease from the referred Owner renew and no Leasing or Property Management Referral fee has been paid within the last 12 months, NOVA Rental Property Management Inc. will pay the first **ONE** month of the Property Management fee collected to the referring Broker/Agent.

Expiration

This contract will expire **ONE YEAR** from the date of this Referral Agreement is entered into (both parties have signed). If both parties want to cooperate after the expiration date, they will have to execute a new referral contract. The LEASE RENEWAL FEE will continue to be paid until the original Property Management Agreement is terminated.

Each Firm represents that it has an active Real Estate license as of the date of this Agreement

Referring Firm

NOVA Rental Property Management, Inc.

Broker Signature

Pinyo Bhulipongsanon, Principal Broker

Date

Date

Agent Signature

Date